

<p style="text-align: center;">Newquay Town Council Footpaths, Bridleways and Open Spaces Committee</p>	<p style="text-align: center;">Actions</p>
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<p>Minutes of the meeting held at 7pm on Wednesday 16 March 2016 in Council Chamber, Municipal Offices, Marcus Hill, Newquay.</p> <p>Present:</p> <p>Cllrs Oliver Monk, Jill Bunt, Andy Hannan, Zoe Dixon, Kevin Towill, Joan Bowden and Steve Slade</p> <p>Also Attending:</p> <p>Andrew Curtis (Town Clerk), Louise Sykes (Support Officer), Callum Rowley (Admin Assistant) and Megan Irving (Enforcement Officer).</p> <p>Fp025/16 - Apologies for Absence</p> <p>Cllr D Daniel. Town Clerk Andrew Curtis will be leaving early.</p> <p>Fp026/16 - Declarations of Interest and Dispensations</p> <p>As and when.</p> <p>Fp027/16 - To approve the Minutes of the meetings held on 16 March 2016</p> <p><i>Proposed: Cllr J Bunt</i> <i>Seconded: Cllr A Hannan</i> <i>Decision: Resolved to adopt the minutes.</i></p> <p>Fp028/16 - Matters Arising (for information only)</p> <p>None</p> <p>Fp029/16 - Matters Referred</p> <p><i>a. Full Council (06.04.16) - Assess and review the Section 106 Project for Trenance Lakeside (if applicable)</i></p> <p>Awaiting on the feedback from the Mayor. Cllr O Monk announces we are waiting on a design plan to also support this. Cllr A Hannan asks if we can gain more information regarding the 106 fund and more in depth policies.</p> <p><i>Proposed: Cllr S Slade</i> <i>Seconded: Cllr J Bunt</i> <i>Decision: Resolved to correspond with the Mayor in efforts to gain feedback.</i></p> <p>Fp030/16 - Public Question Time (15 minutes only)</p> <p>No public in attendance.</p>	<p style="text-align: center;">To adopt the minutes.</p> <p style="text-align: center;">Office</p>
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<p><u>Proposed: Cllr S Slade.</u> <u>Seconded: Cllr O Monk.</u> <u>Decision: Resolved to bring Agenda item 19 forward.</u></p> <p>Fp031/16 - Bus Shelter Maintenance and decisions on existing Bus Shelters</p> <p>Cllr J Bowden states that there are a lot of elderly people in the area that have health issues which rely on the seat within St Columb's bus shelter to have a break. She also states that she paid a visit to the homeless person that was using the shelter and believes she has solved this visit. The Town Clerk states that the bench is broken and dangerous as it currently is. There will be a site visit to reassess the bus shelter.</p> <p>Cllr J Bowden exits the meeting at 19:17</p> <p>Fp032/16 - Update to the Risk Assessment, Aims & Objectives & Terms of Reference</p> <p><i>a. To discuss and make any decisions on the schedule of meetings</i> Cllr A Hannan states that rather than making the meeting monthly, to keep them every other month, give the Chair and Vice-Chair delegated authority for the items from the every other month and make the management meeting open to committee members. Cllr O Monk raises his worry that not having formal meetings, the councillors could have negative feedback received from the public.</p> <p>Fp033/16 - To discuss and make any decisions on appointing a representative to attend Section 106 briefings</p> <p>The Town Clerk gives an introduction on the briefings. Cllr Z Dixon states that she will also be attending the next Section 106 briefing as she has a few questions around Treloggan play areas.</p>	<p>Agenda movement</p>
<p><u>Proposed: Cllr K Towill</u> <u>Seconded: Cllr A Hannan</u> <u>Decision: Resolved to appoint Cllr O Monk as the representative for the FBOS committee.</u></p> <p>Fp034/16 - Correspondence</p> <p><i>a. Lewinnick Lodge – Dog Bin Proposal</i> Cllr S Slade reads out correspondence from Lewinnick Lodge, requesting more Dog Bins for around their location. The Town Clerk states that the Dog Bins aren't really something that the Town Council would provide, however there has been two from Cllr J Kenny's community chest fund. Megan Irving states that she'd if she can gain permission to enter and give fines on the land from Lewinnick Lodge, then she would be able to enforce and watch for this. If Lewinnick Lodge are able to provide vehicular licenses and/or CCTV footage then she would also be able to help enforce.</p>	<p>Appointment</p>
<p><u>Proposal: Cllr S Slade.</u> <u>Seconded: Cllr J Bunt.</u> <u>Decision: Resolved to correspond with Lewinnick Ledge and state that the FBOS committee wouldn't be able to provide the services around a Dog Bin, however the Enforcement Officer would be able to go have a chat with the officers in able to enforce around their land if they wish to give permission.</u></p>	<p>Office</p>

<p>Fp035/16 - Newquay In Bloom Update (including minutes for information)</p> <p><i>a. To discuss and make any decisions on appointing a representative onto Newquay in Bloom</i> Newquay in Bloom have sent in a letter to thank the committee for their grant. It was stated to leave the open invitation for Newquay in Bloom to attend the meeting, however to delay the representative until after the committee has been re-elected.</p> <p>Fp036/16 - Footpath and Weed Control reports (if available)</p> <p><i>a. To appoint a contractor for the Weed Control contract 2016-17</i></p> <p><i>See below.</i></p> <p><i>b. To appoint a contractor for the Footpath Maintenance contract 2016-17</i></p> <p><u><i>Proposed: Cllr A Hannan</i></u> <u><i>Secinded: Cllr O Monk</i></u> <u><i>Decision: Resolved to accept the only applicants that had applied for either contract.</i></u></p> <p>Fp037/16 - Discuss and make any decisions on existing and future open spaces maintenance and provision in Newquay</p> <p>Overgrowth:</p> <p><u><i>Proposed: Cllr A Hannan.</i></u> <u><i>Secinded: Cllr O Monk.</i></u> <u><i>Decision: Resolved to contact the residents association regarding overgrowth and look into leaflets to hand out to the residents, giving delegated authority to the Chair and Vice Chair for a spend up to £1,000.</i></u></p> <p>Tolcarne Beach:</p> <p><u><i>Proposed: Cllr A Hannan.</i></u> <u><i>Secinded: Cllr K Towill.</i></u> <u><i>Decision: Resolved to create a working party with Cllr S Slade, Cllr J Bunt and Cllr O Monk, and delegated authority to the Chair, Vice Chair and Town Clerk to use funds for different projects for up to £5,000 for each up to £25,000 over all.</i></u></p> <p>Andrew Curtis exits the meeting at 20:15</p> <p><u><i>Proposed: Cllr J Bunt</i></u> <u><i>Secinded: Cllr A Hannan</i></u> <u><i>Decision: Resolved to bring agenda item 16 forward.</i></u></p> <p>Fp038/16 - Enforcement Officer Report and any decisions relating to Enforcement matters</p> <p>Devonshire district council are the first to have a PSPO from the means to go and ask someone whether or not they have a dog foul bag. There has been a Facebook page created however this needs a little work doing to it, this can have a running diary for Megan so people can see that she's been active and to try and urge the public to hand in reports of dog fouling / littering. She's spoken to Cornwall Council's Dog Enforcement Warden, Kevin Brader, which has given Megan some rather good areas to focus on.</p>	<p>Tender</p> <p>Office</p> <p>Working Party</p> <p>Agenda Movements</p>
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<p>Fp039/16 - Priory Woods Security and Future Plan</p> <p>The survey is booked for later this month.</p> <p>Fp040/16 - To discuss and make any decisions on the future of the Land at Polwhele Road</p> <p>There has been an update from Dom Martin and that this is moving along, it's currently with the solicitors so it should be with us shortly.</p> <p>Fp041/16 - Updates and decisions on the Gannel, Gannel Users Group and Gannel Nature Reserve Project</p> <p>Louise gives an update regarding someone requesting licenses.</p> <p>Fp042/16 - To receive updates and make any decisions on the Skatepark</p> <p><i>i. To discuss and make any decisions on the Skatepark Inspection report including an update on any emergency actions taken since the last meeting</i></p> <p>Cllr O Monk states that there is an awful lot of litter left around the Skatepark, because of this Stuart Parkins need to be contacted and told. Cllr A Hannan asks to have the signage being looked into and made sure all of that is correct. There has been support from Inspector D Meredith and Cornwall Cllr Patrick Lamshead. The 106 fund is coming along, asking for £500,000, and the Planning Application is almost ready to be submitted.</p> <p><i>ii. Update and decisions on the Skatepark project</i></p> <p>No updates bar the ones mentioned above.</p> <p>Fp043/16 - Allotments Update and decisions on future strategy</p> <p>Cllr J Bunt attended the meeting with Alan Caville, Cllr A Hannan stated there is currently an issue with the land around Mount Wise allotments, meaning that Cornwall Council have passed the Football Club a piece of land which they shouldn't have, so it may be worth the Town Council looking into paying the legal fees to take it back off of them.</p> <p><i>Proposal: Cllr O Monk.</i> <i>Seconded: Cllr S Slade.</i> <i>Decision: <u>Resolved to look into the costs of transferring the plot of land over to the Town Council.</u></i></p> <p><i>Cllr A Hannan stated he wouldn't propose / second this due to him chairing the Football Club.</i></p> <p><u>Cllr S Slade proposes to add 10 minutes onto the Committees meeting, all councillors were in favour</u></p> <p><i>Proposed: Cllr J Bunt</i> <i>Seconded: Cllr A Hannan</i> <i>Decision: <u>Resolved to create a working party of Cllr A Hannan and Cllr J Bunt to progress with this.</u></i></p> <p>Fp044/16 - Porth Coastal Management Board update and decisions</p> <p>No updates.</p>	<p style="text-align: center;">Office</p> <p style="text-align: center;">Working Party</p>
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<p>Fp045/16 - Items for the next agenda</p> <p>To rearrange the agenda items, possibly moving the enforcement update forward.</p> <p>Fp046/16 - Date & Time of next meeting</p> <p>Is to be decided and will be held in the Committee Room 11, Municipal Offices, Marcus Hill, Newquay at 7pm.</p> <p>The chairman thanks everyone for attending and closes the meeting at 21:07</p> <p>Signed: Date:</p>	
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